



**MINUTES OF THE  
COMMITTEE OF THE WHOLE MEETING  
TUESDAY, FEBRUARY 10, 2015**

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Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, February 10, 2015 in the Father Kenneth Burns C.S.C. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Vice-Chair Sicoli.

**A. ROUTINE MATTERS**

**1. Opening Prayer**

Opening Prayer was led by Vice-Chair Sicoli

**2. Roll Call**

<b>Trustee</b>	<b>Present</b>	<b>Present Electronically</b>	<b>Absent</b>	<b>Excused</b>
Kathy Burtnik	✓			
Maurice Charbonneau	✓			
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O'Leary	✓			
Dino Sicoli	✓			
Pat Vernal		✓		
<b>Student Trustees</b>				
Jessica Di Pasquale	✓			
Chloe Demizio	✓			

The following staff were in attendance:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Linda Marconi**, Recording Secretary/Executive Assistant – Director of Education.

**3. Approval of the Agenda**

Moved by Trustee Charbonneau

**THAT** the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of February 10, 2015 as presented.

**CARRIED**

Vice-Chair Sicoli welcomed Anna Pisano, Administrative Assistant to Corporate Services & Communications.

**4. Declaration of Conflict of Interest**

Declaration of Conflict of Interest was declared by Trustee O’Leary with Item F2 of the In Camera Agenda. These trustees have family members who are teachers, or employees of the Board.

**5. Approval of Minutes of the Committee of the Whole Meeting of January 13, 2015**

Moved by Trustee Nieuwesteeg

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of January 13, 2015, as presented.

**CARRIED**

**B. PRESENTATIONS**

**1. Norah Morgan Memorial Award**

Mark Lefebvre, Superintendent of Education provided information on the Norah Morgan Memorial Award and introduced Dr. Debra McLauchlan and Jessica Carmichael, Carousel’s new Artistic Directors and Catie Cordes from Carousel Players, who presented the award to this year’s recipient, Marty Umanetz, teacher at Our Lady of Fatima Catholic Elementary School, St. Catharines.

**2. Blessed Trinity Catholic secondary School Recipient of the Premier’s Award for Accepting Schools 2013-2014**

Yolanda Baldasaro, Superintendent of Education provided information on the Premier’s Award for Accepting Schools. Blessed Trinity Catholic Secondary School is the recipient of the 2013-2014 award. Superintendent Baldasaro introduced Joe Zaroda, Principal, John Cino, Student Success Lead and Josephine Moretuzzo, Student Services Program Chair of Blessed Trinity Catholic Secondary School. Principal Zaroda, staff and students showcased the work of the Blessed Trinity Catholic Secondary School Safe and Accepting Schools’ Team. Student Trustee Jessica DiPasquale and Chair MacNeil commented and thanked the staff at Blessed Trinity Catholic Secondary School.

## C. COMMITTEE AND STAFF REPORTS

### 1. Policy Committee

#### 1.1 Unapproved Minutes of the Policy Committee Meeting of January 27, 2015

Moved by Trustee MacNeil

**THAT** the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of January 27, 2015 as presented.

**CARRIED**

#### 1.2 Approval of Policies

Policy Committee Chairperson Burtnik presented the Policy Committee recommendations to the Committee of the Whole for consideration.

##### 1.2.1 Accessibility Customer Service Policy (800.8.1)

Moved by Trustee Burtnik

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the revised Accessibility Customer Service Policy (800.8.1), as presented.

**CARRIED**

##### 1.2.2 Employee Workplace Harassment Policy (201.7)

Moved by Trustee Burtnik

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the revised Employee Workplace Harassment Policy (201.7), as presented.

**CARRIED**

##### 1.2.3 Employee Workplace Violence Policy (201.11)

Moved by Trustee Burtnik

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the revised Employee Workplace Violence Policy (201.11), as presented.

**CARRIED**

##### 1.2.4 Occupational Health & Safety Policy (201.6)

Moved by Trustee Burtnik

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the revised Occupational Health & Safety Policy as presented.

**CARRIED**

#### 1.3 Policy and Guideline Review 2015-2015 Schedule

John Crocco, Director of Education presented the Policy and Guideline Review 2014-2015 Schedule for the information of Trustees.

**2. Special Needs Strategy for Children and Youth**

Superintendent Baldasaro and David O'Rourke, Special Education Coordinator provided a PowerPoint presentation on the Special Needs Strategy for Children and Youth Report. Superintendent Baldasaro answered questions of Trustees. Trustee Burtnik requested that an update be provided at a future meeting, and the Board supported this request.

**3. Preparation of System Priorities and Balanced Budget 2015-2016 – February 2015 Update**

Director Crocco and Giancarlo Vetrone, Superintendent of Business & Financial Services provided a graphic presentation on the Preparation of the System Priorities and Budget 2015-2016 - February 2015 Update. Director Crocco and Senior Administrative Council will continue to update and engage the Trustees in discussions as the final report and recommendation is prepared to be presented to the April 2015 Committee of the Whole meeting.

**4. Monthly Updates**

**4.1 Capital Projects Update**

Scott Whitwell, Controller of Facilities Services, presented the Capital Projects Update.

**4.2 Student Senate Update**

Student Trustees Chloe Demizio and Jessica Di Pasquale presented a brief verbal update on the current activities of the Student Senate. Chair MacNeil thanked the Student Trustees

**4.3 Senior Staff Good News Update**

Senior Staff highlights included:

**Ted Farrell, Superintendent of Education**

- Thorold City Council extended congratulations to Monsignor Clancy and St. Charles Catholic Elementary Schools for receiving the Best School Entry award at the Santa Clause parade.
- Denis Morris Catholic High School hosted the 40<sup>th</sup> Annual Catholic Classic Basketball tournament, Denis Morris Catholic High School went to the Consolation Final and Saint Francis Catholic Secondary School to the Final in the tournament.

**D. INFORMATION**

**1. Trustee Information**

**1.1 Spotlight on Niagara Catholic – January 2015**

Director Crocco highlighted the Spotlight on Niagara Catholic – January 2015 issue for Trustees information.

**1.2 Calendar of Events – February 2015**

Director Crocco presented the February 2015 Calendar of Events for Trustees information.

**1.3 OCSTA/OCSBOA Business Seminar 2015 – April 30, 2015**

Director Crocco asked those Trustees who are interested in attending the OCSTA/OCSBOA Business Seminar on April 30<sup>th</sup> to confirm their attendance with Linda Marconi, Executive Assistant – Director of Education.

**1.4 OCSTA 85<sup>th</sup> Annual General Meeting & Conference, Toronto – April 30 – May 2, 2015**

Director Crocco provided information on the OCSTA AGM and Conference. Trustees were asked to confirm their attendance with Linda Marconi.

Trustees are asked to confirm their attendance for the CCSTA Conference to be held June 11 - 13, 2015 in Newfoundland.

**1.5 Reimbursement of Mileage**

Superintendent Vetrone provided information on the new process of mileage reimbursement when attending conference. Reimbursement will be included on monthly honorarium. Trustees supported this new process as presented.

**E. OTHER BUSINESS**

**1. General Discussion to Plan for Future Action**

- 1.1 Director Crocco informed Trustees that a recommendation to engage the Attendance Area Review Committees and the ARC Process will potentially take place in the Fall of 2015.
- 1.2 A report will be brought forth to address the letter to the Board regarding the request for a secondary school in Niagara-on-the-Lake.
- 1.3 A request has been made by the Ontario College of Teachers to present to Boards and Parent Involvement Committees on the Role of the Ontario College of Teachers. Discussion took place on possible dates and the format of the presentation. Director Crocco will contact OCT and recommend one evening presentation for interested Trustees, staff and parents.

**F. BUSINESS IN CAMERA**

Moved by Trustee O’Leary

**THAT** the Committee of the Whole move into the In Camera Session.

**CARRIED**

The Committee of the Whole moved into the In Camera Session of the Committee of the Whole Meeting at 8:47 p.m. and reconvened at 10:12 p.m.

**G. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee O’Leary

**THAT** the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of February 10, 2015.

**CARRIED**

## **SECTION A: STUDENT TRUSTEES INCLUDED**

Moved by Trustee Charbonneau

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section A: Student Trustees Included) held on January 13, 2015 as presented.

**CARRIED (Item F1)**

## **SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F3 of the In Camera Agenda.

**CARRIED (Item F3)**

Moved by Trustee Nieuwesteeg

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section B: Student Trustees Excluded) held on January 13, 2015 as presented.

**CARRIED (Item F4)**

## **H. ADJOURNMENT**

Moved by Trustee Charbonneau

**THAT** the February 10, 2015 Committee of the Whole Meeting be adjourned.

**CARRIED**

This meeting was adjourned at 10:12 p.m.

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Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **February 10, 2015.**

Approved on **April 14, 2015.**

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Dino Sicoli  
Vice-Chairperson of the Board

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John Crocco  
Director of Education/Secretary -Treasurer